



A G E N D A

Supervisory Committee Meeting

400 Oyster Point Blvd, Suite 409, So. San Francisco

Tuesday, August 9, 2016

3:00 p.m. – 4:30 p.m.

CALL TO ORDER

Roll Call

PUBLIC COMMENT

-Informational

CONSENT AGENDA

-Action

A. Approval of June 8, 2016 Meeting Minutes

REGULAR AGENDA

- 1. Chair’s Report -Oral Report
- 2. Funding Agreements Update -Oral Report
- 3. Innovative TDM Projects Discussion -Oral Report
 - a. Scoop in SM/FC/SFO
 - b. Bike Share in San Mateo
 - c. eBikes and Folding Bikes
- 4. Emergency Ride Home Program Status -Oral Report
- 5. Ride Amigos Unity Platform Update -Oral Report
- 6. Executive Director’s Report -Oral Report

CORRESPONDENCE, NEWS & UPDATES

-Informational

ADJOURN

-Action

Accessibility for Individuals with Disabilities

Upon request, Commute.org will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to the agency Secretary at Commute.org, 400 Oyster Point Blvd, Suite 409, South San Francisco, CA 94080; or emailed to alliance@commute.org; or by phone at 650-588-8170.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 400 Oyster Point Blvd, Suite 409, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.

MINUTES

COMMUTE.ORG SUPERVISORY COMMITTEE

June 8, 2016

400 Oyster Point Blvd, Suite 409, Conference Room, SSF

I. ROLL CALL

Supervisory Committee

Members Present: Maria Saguisag-Sid, City of Brisbane
Christian Hammack, City of Redwood City
Doug Kim, SMCTA
Randy Torrijos, San Mateo County
Kathy Kleinbaum, City of San Mateo
John Hoang, C/CAG

Staff in Attendance: John Ford, Executive Director

Guests in Attendance: Susan Wheeler, City of Redwood City

The June 8, 2016 meeting of the Commute.org Supervisory Committee was called to order at 12:06 pm by Chair Saguisag-Sid.

II. ACTIONS/DISCUSSIONS

- Public Comment: Susan Wheeler said her goodbyes. The committee thanked her for her six years of service to Commute.org.
- From the Consent Agenda, the minutes of the April 5, 2016 meeting were approved as presented.
- From the Regular Agenda, the committee received an update from Mr. Ford on the 2016 Commuter Challenge. Over 1300 commuters participated in the challenge logging more than 43,000 trips. Staff learned a lot about the Ride Amigos UNITY Platform during the challenge, but only used approximately 35% of the functionality. Prizes were awarded during the challenge and several grand prize winners will be presented with their prize at the board meeting on June 16.
- From the Regular Agenda, Mr. Ford presented the proposed Work Plan and Budget for FY 2016/2017. The committee reviewed the presentation and made suggestions for inclusion into the presentation for the board meeting. Mr. Ford will incorporate the changes and suggestions before presenting them to the board for final approval on June

16. On a motion/second by Kathy/Randy, the committee voted to recommend board approval of the budget and work plan.

- From the Regular Agenda, Mr. Ford presented the proposed FY 2016/2017 committee meeting schedule. The committee agreed to schedule nine meetings and asked Mr. Ford to send out electronic meeting invitations as soon as possible. The committee will meet each month except July, January and March. On a motion/second by John/Doug, the committee approved the revised meeting schedule.
- The meeting was adjourned by Chair Saguisag-Sid at 1:35 pm.